

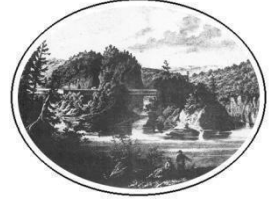


Winooski Valley Park District

Ethan Allen Homestead

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Minutes for February 20, 2024, Special Meeting of the Board of Trustees for Winooski Valley Park District

The meeting began at 4:31 PM. Meeting was held both in person at the WVPD offices at the Ethan Allen Homestead and virtually via Zoom.

Present (via Zoom): Andrew Gregg (Burlington), Susan Gilfillan (Colchester), George Tyler, (Essex Junction), Sonja Schuyler (Jericho), Larry Kupferman (South Burlington), Reid Willis (Williston), Bridget O'Brien (Winooski), Nick Warner (Executive Director) (in person at WVPD office), Lauren Chicote (Operations Manager). **Guests:** Zoe Richards, Burlington Wildways.

Absent: Jeffery Theis (Essex)

Public Comment Period: There were no members of the public at the meeting. Guests will present later in the agenda.

Agenda Changes: No changes

Review and Accept Minutes from previous meetings: The Board reviewed the January minutes. George Tyler moved to accept the January minutes with corrections to typos, seconded by Larry Kupferman. The January minutes were unanimously accepted.

Review and Accept Financial Reports: Lauren Chicote presented the July 1, 2023 – January 31, 2024, financial report for current fiscal year, FY24. It is more than halfway through the fiscal year and the budget continues to remain on track. Currently there are no foreseen unanticipated large expenses that could offset the budget. Reid Willis moved to accept the financial report, seconded by Andrew Gregg. The financial report was unanimously accepted.

Presentation/Discussion of Burlington Wildways with Zoe Richards: Zoe Richards gave a brief presentation on the history of Burlington Wildways and current projects/initiatives including the expansion of the connected trail network, nature connection, education initiatives, and events.

Discuss Warrants review backlog, potential Alternate Treasurer on Board: Due to the pandemic limiting in person meetings and then an absent treasurer due to health issues, WVPD has backlog of unsigned/reviewed warrant reports. The board discussed a plan for correcting the issue including naming an alternate board member to sign/review when treasurer is not available, the ability to sign and review electronically, including review of warrants as a monthly agenda item, and a process for reviewing and approving the backlog. WVPD staff will consult with accountant and insurance carrier for guidance and will report back to the board at next meeting.

Executive Session: The board discussed the need to enter Executive Session to discuss matters of real estate; the property to be discussed have been previously discussed in executive session. Susan Gilfillan moved to find that premature general public knowledge regarding real estate matters would clearly place WVPD at a substantial disadvantage, because the Board of Trustees risks disclosing its negotiation strategy if it discusses the proposed property in public; seconded by Larry Kupferman. Susan Gilfillan moved to enter Executive Session to discuss real estate matters under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes; seconded

by George Tyler. The motion was unanimously approved. The board entered Executive Session at 5:30pm.

George Tyler moved to exit Executive Session; seconded by Andrew Gregg. The motion was unanimously approved. The board exited Executive Session at 5:59pm.

Adjourn: Susan Gilfillan moved to adjourn the meeting, seconded by George Tyler. The meeting adjourned at 6:01pm.

Next Meeting: March 19, 2023, at 4:30pm.

Meeting Minutes prepared by:

Lauren Chicote, Operations Manager