



# Winooski Valley Park District

**Ethan Allen Homestead**

**Burlington, Vermont 05408**

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## **Minutes for October 24, 2023, Special Meeting of the Board of Trustees for Winooski Valley Park District**

The meeting began at 4:32 PM. Meeting was held both in person at the WVPD offices at the Ethan Allen Homestead and virtually via Zoom.

**Present (via Zoom):** Andrew Gregg (Burlington), Jeffery Theis (Essex), George Tyler, (Essex Junction), Sonja Schuyler (Jericho), Larry Kupferman (South Burlington) (in person at WVPD office), Reid Willis (Williston), Bridget O'Brien (Winooski), Nick Warner (Executive Director) (in person at WVPD office), Lauren Chicote (Operations Manager).

**Absent:** Susan Gilfillan (Colchester).

**Public Comment Period:** There were no members of the public at the meeting.

**Agenda Changes:** The election of board officers for Treasurer and Secretary was added to the Staff Updates agenda item.

**Review and Accept Minutes from previous meetings:** The board reviewed the minutes from the September 19 meeting. Reid Willis moved to accept the September 19 Meeting minutes with typo corrections; George Tyler seconded. Bridget O'Brien abstained since she was not present at the meeting. The minutes were accepted unanimously.

**Review and Accept Financial Reports:** Lauren Chicote presented the July 1 – September 30, 2023, financial report for current fiscal year, FY24. It is still early in the new fiscal year, where expenses are more than income. WVPD is in the process of sending invoices to member towns for FY24 allocations. George Tyler moved to accept the financial reports; seconded by Reid Willis. The report was unanimously accepted.

The financial report for the Ethan Allen Homestead Museum was also shared.

**Staff Updates:** The board held elections for officer positions of Treasurer and Secretary. George Tyler volunteered for the position of Secretary; Larry Kupferman volunteered for the position of Treasurer. Jeffrey Theis motioned to accept the officer position of George Tyler as Secretary and Larry Kupferman as Treasurer; seconded by Andrew Gregg. The motion was unanimously approved.

Nick Warner gave brief updates on several projects including scheduling meetings with member town officials/select boards/city councils for annual budget presentations, successful Jacobs-Krantz parcel walkthrough with members of Williston Conservation Commission and Global Foundries, Macrae bridge engineering report and road work on the access road to Macrae Farm Park, and stormwater improvements to Colchester Pond Road. Nick Warner also thanked the board for a successful 50<sup>th</sup> anniversary celebration.

**Executive Session:** The board discussed the need to enter into Executive Session to discuss matters of real estate; the properties being discussed have previously been discussed in Executive Session. Jeffrey Theis moved to find that premature general public knowledge regarding real estate matters would clearly place WVPD at a substantial disadvantage, because the Board of Trustees risks disclosing its negotiation strategy if it discusses the proposed contract terms in

public; seconded by Larry Kupferman. Reid Willis moved to enter into Executive Session to discuss real estate matters under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes; seconded by Andrew Gregg. The motion was unanimously approved. The board entered Executive Session at 5:00pm.

Larry Kupferman moved to exit Executive Session; seconded by Reid Willis. The motion was unanimously approved. The board exited Executive Session at 5:26pm.

**Adjourn:** Reid Willis moved to adjourn the meeting, seconded by Jeffrey Theis/Bridget O'Brien. The meeting adjourned at 5:27pm.

**Next Meeting:** November 21, 2023, at 4:30pm.

Meeting Minutes prepared by:

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Lauren Chicote, Operations Manager