



Winooski Valley Park District

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Minutes for August 22, 2023, Special Meeting of the Board of Trustees for Winooski Valley Park District

The meeting began at 4:02 PM. Meeting was held virtually via Zoom.

Present (via Zoom): Andrew Gregg (Burlington), Susan Gilfillan (Colchester), Jeffery Theis (Essex), George Tyler, (Essex Junction), Sonja Schuyler (Jericho), Reid Willis (Williston), Bridget O'Brien (Winooski), Lauren Chicote (Operations Manager).

Absent: David Crawford (South Burlington), Nick Warner (Executive Director).

Public Comment Period: There were no members of the public at the meeting.

Agenda Changes: No changes to the agenda were made.

Anticipated Executive Session: The board discussed the need to enter Executive Session to continue the discussion regarding personnel compensation that was started during Executive Session at the August 15, 2023, meeting. Jeff Theis moved that premature public knowledge regarding personnel compensation would place WVPD and/or other parties involved at a substantial disadvantage, because the Board of Trustees risks disclosing confidential information regarding an employee's status with WVPD; George Tyler seconded. Reid Willis move that the Board enter Executive Session to discuss personnel compensation under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes; seconded by George Tyler. The Board unanimously entered Executive Session at 4:05pm.

George Tyler moved to exit Executive Session; seconded by Reid Willis. The Board unanimously exited Executive Session at 5:03pm.

Susan Gilfillan moved to give the Executive Director a 5% salary increase retroactive to July 1, 2023 (start of the FY24 fiscal year); a \$5,000 FY23 fiscal year-end bonus; and increase the family plan coverage of WVPD health insurance offerings by 10% retroactive to July 1, 2023. The Board also recommends the Executive Director explore increasing the Park Districts contribution to other employee's health insurance coverage/offered plans to be retroactive to July 1, 2023. Andrew Gregg seconded the motion. Motion was unanimously approved.

Adjourn: Jeffrey Theis moved to adjourn the meeting, seconded by Andrew Gregg/George Tyler. The meeting adjourned at 5:03pm.

Next Meeting: September 19th, 2023, at 4:30pm.

Meeting Minutes prepared by:

Lauren Chicote, Operations Manager