



Winooski Valley Park District

Ethan Allen Homestead

Burlington, Vermont 05408

Tel: (802) 863-5744 info@wvdp.org www.WVDP.org Fax: (802) 865-0647



Minutes for January 17th, 2022, Board of Trustees for Winooski Valley Park District

The meeting began at 4:32 PM. Meeting was held virtually via Zoom.

Present (via Zoom): Andrew Gregg (Burlington), Susan Gilfillan (Colchester), Jeffery Theis (Essex), Sonja Schuyler (Jericho), Reid Willis (Williston), Erin Dupuis (Winooski), Nick Warner (WVPD Executive Director), Lauren Chicote (WVPD Operations Manager).

Absent: David Crawford (South Burlington).

Public Comment Period: No one present from the public.

Agenda Changes: No changes to the agenda were made.

Review and Approve Minutes from previous meeting: the board reviewed the November 17th meeting minutes. The minutes were accepted with corrections to a typo. Reid Willis moved to accept the minutes with the corrections, Andrew Gregg seconded. Minutes were unanimously approved.

Review Financial reports: Lauren Chicote shared the financial report for FY23: July 1 – December 31, 2022. Budget continues to remain on track. WVPD received a few small year end donations and sold a wood stove that used to be in the office for some additional general income. Lauren noted that Burlington Wildways has received a few large donations, so WVPD received a portion of those to cover administrative costs per the fiscal agreement with Wildways. Lauren also noted that WVPD will be receiving grant fund reimbursements for the Riverwalk Trail Improvements from Recreation Trails Program.

Lauren Chicote shared the treasurer report from the Ethan Allen Homestead Museum for the month of December. The museum accounts remain steady with online gift shop sales and year end donations. The monthly lecture series continues to remain popular, driving some income, along with special tours while the museum remains closed to the general public for the season.

Executive Session: Susan Gilfillan motioned to move into executive session to discuss real estate and personnel matters that the premature disclosure of could potentially be detrimental to WVPD. Reid Willis seconded. The Board entered executive session at 4:49 PM. Erin Dupuis moved to exit executive session; Susan Gilfillan seconded. The Board left executive session at 5:51 PM.

Adjourn: Erin Dupuis moved to adjourn, seconded by Susan Gilfillan. Meeting Adjourned at 5:53PM.

Next Meeting: February 21, 2023, at 4:30pm

Meeting Minutes prepared by:

Lauren Chicote, Operations Manager