



Winooski Valley Park District

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Board of Trustees

Minutes of the Meeting

June 20, 2017

The meeting began at 4:30 PM

Present: David Crawford (South Burlington), Tom Malinowski (Essex), Sonja Schuyler (Jericho), Nick Warner (Executive Director), Rita Dessau (Williston) Aaron Keech (Burlington) Lauren Chicote (Programs Director),

Absent: Susan Gilfillan (Colchester).

Minutes: Minutes of May 23 meeting were accepted unanimously.

Public Comment Period: No members of general public were present.

Agenda changes: None were requested.

Financial Reports: Report from Ethan Allen Homestead will be made available by next meeting. Financial report for WVDP from June 20, 2017 was reviewed and accepted unanimously.

Update/Discussion on end of FY 17 financials and FY 18 projections: The budget was in a newer QuickBooks format, in which the grants for specific projects could be recorded separately from the operating income and expenses. This is the first year we have used some capital funds, for our audit and for Macrae Bridge repair. The budget is on track with projections, and anticipated carryover of approximately \$15,000 meets our goals. Net total income is \$37,316. We continue to looking for new revenue streams.

Update/Discussion on South Burlington, Winooski, Rivers End Marina, Fitzgerald Property: Please see Director's Report June 14, 2017.

Update and discussion on progress with Survey/Funding research project: Please see Winooski Valley Park District Mission Review Project, which provides background, states our mission, and outlines the project in 3 phases. Its goal is to survey the park users, and then use the information to work with member town users and officials in making any needed changes in the mission statement, review our funding plan, and draft goals for a new 5-year master plan. Please see Discussion Draft 3 of the user survey generated for us by Castleton. The board was asked to review the draft and submit comments to Nick as soon as possible.

Executive Session: Personnel: The board voted to go into executive session to discuss personnel matters at 5:35 PM. At 6:15 PM, the board voted to end executive session.

Performance Evaluation of executive director and salary guideline for next fiscal year: Performance evaluation for July 1, 2016-June 30, 2017 was unanimously accepted. All members

expressed great satisfaction with Nick Warner's performance. The board voted to increase his salary by 3%, to \$59,500 for the coming year, and to give a \$3000 bonus for this year.

Adjournment: The board adjourned at 6:17 PM.

Next meeting: July 18, 2017, with Tim Larned substituting for Nick in that meeting.

Respectfully prepared by,

Rita Dessau, Secretary