



Winooski Valley Park District

Ethan Allen Homestead

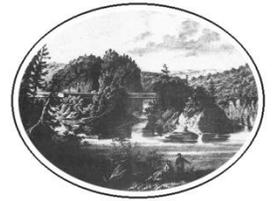
Burlington, Vermont 05408

Tel: (802) 863-5744

info@wvdp.org

www.WVPD.org

Fax: (802) 865-0647



Minutes July 24, 2018 Board of Trustees Winooski Valley Park District

The meeting began 4:35 PM, July 24, 2018.

Present: Susan Gilfillan (Colchester), Lauren Chicote (Programs Director), David Crawford (South Burlington), Tom Malinowski (Essex), Sonja Schuyler (Jericho), Nick Warner (Executive Director), John Nittler (Williston) Aaron Keech (Burlington). **Absent:** Erin Dupuis (Winooski).

June 2018 Meeting Minutes: Minutes of June 2018 meeting were reviewed and accepted with one change. In the Public Comment Section, the comment was added that John Nittler (Williston) was in attendance for the June Meeting.

Public Comment Period at 4:40PM: No members of the public were in attendance.

Agenda Changes: Dave Crawford requested an agenda addition to discuss the audit report and year end capital transfer status.

Election of Officers: The election of officers was changed to the August meeting.

Financial Report for EAHM at 4:45 PM: Nick presented the board with the EAHM financial statement. Nick let the board know that Christine Graham (EAHM Consultant) is working with the museum for budget optimization, and discussing a strategy for potential lease control of the museum with the WVPD. Financial summary for the museum is positive, and summer income is strong.

Nick will ask the EAHM to add a line item in the report declaring their minimum reserve moving forward in the reports. After review and discussion, the EAHM budget was accepted by all.

Financial Report for WVPD at 4:50 PM: Nick presented the board with the financial statement that shows a positive income carry-over of \$8,074.59 from the previous fiscal year. Nick told the board that August 15th will be the close of the filings for the previous fiscal year. After review and discussion, the WVPD budget was accepted by all.

Audit Report and Year End Capital Transfer Status at 4:58 PM: This agenda item was tabled to the August meeting based on time constraints.

Property Acquisition Discussion at 5:00 PM: There was a discussion with Nick and the board about the acquisition of the Rivers End Marina in Burlington. On August 16, 2018, Nick will meet with the Burlington City Council and the Board of Finance to get final grant approval for the property acquisition. Nick will define a final plan and timeframe for closing on the property acquisition.

Executive Director Updates at 5:05 PM: Nick discussed the Fair Share Formula for WVPD

municipality members. That review included the current formula, and some proposed ideas on the formula. The data was shared by the board members, and discussed among the group.

Nick told the board and he and John Nittler (Williston Trustee) plan on meeting with The Williston Town Manager on 07/25/2018 to discuss: (1) Fair Share Formula for WVPD, and (2) Jacob Parcel development in Williston as a potential future WVPD park.

Executive Session to discuss real estate acquisition issues at 5:35 PM: It was moved to enter executive session to discuss potential real estate acquisitions. At 5:55 PM, the board completed discussions in the executive session.

Adjournment: The meeting adjourned at 6:00 PM.

Next Meeting: The board will reschedule the next meeting to accommodate members' schedules. The date will be August 28th, 2018 at 4:30 PM.

Meeting Minutes prepared by:

Tom Malinowski: Town of Essex Trustee