



# Winooski Valley Park District

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## Minutes June 26, 2018 Board of Trustees Winooski Valley Park District

The meeting began 4:30 PM June 26, 2018.

**Present:** Susan Gilfillan (Colchester), Lauren Chicote (Programs Director), Erin Dupuis (Winooski), David Crawford (South Burlington), Tom Malinowski (Essex), Sonja Schuyler (Jericho), Nick Warner (Executive Director), Rita Dessau (Williston) Aaron Keech (Burlington).  
Guest: Chris Boget, Lake Champlain Land Trust.

**Minutes:** Minutes of May 22, 2018 meeting were reviewed, and accepted.

**Public Comment Period:** Chris Boget, executive director of Lake Champlain Land Trust, gave a synopsis of their mission during the 11 years of his work there. The Land Trust holds 73 easements, in order to conserve as much land of the Lake Champlain watershed as possible, in New York and Vermont. He explained the use of conservation easements, which began in the 1960's, to ensure that land would be protected from development, in perpetuity.

**Agenda changes:** Nick requested that audit follow-up, which was originally scheduled for this June meeting, be postponed until July. At the next meeting, year-end financials, budget, and audit follow-up would be discussed. Board accepted this change.

**Financial Reports:** EAHM Profit and Loss statement of May 2018 shows a negative net income of \$301.66, but does not reflect anticipated payment of \$5,000 grant, soon to be received. They also received a \$6,000 bequest, which will be used to boost up their reserve to \$12,000. Please see WVPD budget summary of June 13, 2018, generated by Mary Stuessy. That budget only contains information available at the end of May. Colchester and Winooski submitted payments after that budget was prepared, and there was S.O.L.E. Camp revenue deposited. South Burlington contract work income will arrive soon. The budget shows \$50,000 operating expense, which was used to develop Wolcott, and will be reimbursed by a grant. After review and discussion, the budget was accepted by all.

**Executive Director Updates:** Please see June 22, 2018 report of WVPD activities, by Nick Warner.

**Executive Session to discuss real estate acquisition issues:** It was moved to enter executive session at 4:56 PM, in anticipation of need to discuss a real estate matters. This was seconded and passed unanimously. At 6:04 PM, the board completed the executive session. After end of executive session, David made a resolution that \$25,000 of our capital fund be reserved to complete the real estate acquisition project, should it be needed. This was seconded and accepted unanimously.

**Executive session to discuss personnel matter:** At 6:10, it was moved to enter executive session to discuss a personnel matter. It was seconded and passed. At 6:29, executive session for personnel matter ended.

After completion of executive session, the board gave recognition of the outstanding work that Nick Warner has done this year, and expressed their gratitude. Erin moved that Nick's salary for the coming year be \$61,300, and that he would receive a \$3000 bonus plus another \$2,000 when the real estate acquisition is completed. David seconded the motion. It was passed unanimously.

**Next Meeting:** The board will postpone next meeting for a week, to accommodate members' schedules, to July 24. The board meeting will be July 24, 2018 at 4:30 PM.

**Adjournment:** It was moved, seconded, and passed to adjourn at 6:31 PM.

Respectfully prepared by,

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Rita Dessau, Secretary